

**UTAH DEPARTMENT OF TRANSPORTATION**  
**Application for Right-of-Way Utility Encroachment Permit**  
**(WORK CANNOT BEGIN UNTIL PERMIT IS APPROVED)**

To: Region Permits Officer  
 UTAH DEPARTMENT OF TRANSPORTATION

Date \_\_\_\_\_, 20 \_\_\_\_  
 Work Order No. \_\_\_\_\_

\*(1) Application is hereby made by: \_\_\_\_\_ Tel No. \_\_\_\_\_

Contact person: \_\_\_\_\_ Cell No. \_\_\_\_\_, Fax No. \_\_\_\_\_

\*(2) Address: \_\_\_\_\_

\*(3) Permission to do the following: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\*(4) Location: \_\_\_\_\_ Milepost: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Highway No. \_\_\_\_\_

\*(5) In accordance with the attached plan \_\_\_\_\_

\*(6) Construction to begin on or about \_\_\_\_\_ 20 \_\_\_\_

and completed on or before \_\_\_\_\_ 20 \_\_\_\_

New underground utility installations crossing the highway must to be placed by boring. If boring is not possible, a request for an exception may be made to the Region Director or his representative by providing the following information:

a). Type of pavement \_\_\_\_\_

b). Excavation will be \_\_\_\_\_ feet long by \_\_\_\_\_ feet wide and \_\_\_\_\_ feet deep.

\*(7) Permittee shall execute a bond in the amount of \$10,000 or more, to be posted in the Region office and run for a term of three [3] years after the completion of work.

\*(8) This permit is for UDOT approval only. You are responsible to obtain clearances from railroads, private property owners and local jurisdictions that you are working within.

If this permit is granted, you agree to comply with all conditions, restrictions and regulations contained in UDOT's MANUAL FOR THE ACCOMMODATION OF UTILITIES AND THE CONTROL AND PROTECTION OF STATE HIGHWAY RIGHTS OF WAY, UDOT POLICY 08A-6, and "Special Limitations" required by the Region Director/District Engineer or his duly authorized representative.

Subject to the following conditions and restrictions: \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 This application constitutes a request for agency action under Utah Code Ann. 63-46b-3

Permittee (Please Print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Developer \_\_\_\_\_

Permit \_\_\_\_\_ should, \_\_\_\_\_ should not be granted.

Region Right of Way Coordinator \_\_\_\_\_ UDOT Region \_\_\_\_\_

## **Instructions**

1. Application for this permit should be made by whoever will actually do the work and hold the bond (which is required to guarantee satisfactory performance). Whether it be the owner, contractor or subcontractor.
2. Mailing address of the applicant and the telephone number of the contact person.
3. State fully and completely the type of installation, type of construction, width, thickness, drainage data, etc., where applicable.

If a pole line, give the following information: number of poles, total length of line, type of wire, character of service, vertical clearance over the roadway, and voltage if power line.

If a pipeline or buried cable, give the following information: type of service (sewer, gas, oil, water supply, etc.), depth of trench, length of line, kind of pipe (corrugated metal pipe, ductile iron, concrete, etc.) or conduit. All transverse underground utilities must be placed under the pavement by boring. All fluid lines require encasement with suitable material. The size and length of encasement must be satisfactory to the Utah Department of Transportation.

4. Give distance from some geographical point such as intersecting highways, city or corporate limits. Give city, county, and state or U.S. number and GPS coordinate, if possible.
5. Attach two [2] copies of the plans showing proposed locations of structures with reference to pavement and right of way lines. If installation crosses the highway, show cross section of present roadway and proposed installation. Identify the location of other utilities that may be in conflict.
6. Give anticipated dates for beginning and completion of proposed installations. These will be used in determining the permit fee.
7. Permittee shall execute a bond to cover any work within the rights of way, and deliver a copy to the Department.
8. Permittee shall demonstrate clearances with any and all affected entities.

Note: A utility installation fee varying from \$20.00 to \$400.00, dependent of the utility impact, will be charged for all Right-of-Way Encroachment Permits. The Region/District Permits Officer will assist in determining the fee. These Permit fees shall be submitted with the application. An inspection fee will also be required as outlined in UDOT's MANUAL FOR THE ACCOMMODATION OF UTILITIES AND THE CONTROL AND PROTECTION OF STATE HIGHWAY RIGHTS OF WAY.

### **UTAH DEPARTMENT OF TRANSPORTATION REGION/DISTRICT OFFICE ADDRESSES:**

Region 1 – 166 West Southwell St., Ogden, UT 84404 Phone: 801/620-1600, Fax: 801/620-1665

Region 2 - 2010 South 2760 West, Salt Lake City, UT 84104-4592 Phone: 801/975-4808, Fax: 801/975-4979

Region 3 - 658 North 1500 West, Orem, UT 84057 Phone: 801/227-8000, Fax: 801/227-8061

Region 4 - 1345 South 350 West, Richfield, UT 84701 Phone: 435/893-4799, Fax: 435/896-6458

Cedar City District - 1470 North Airport Road, Cedar City, UT 84720 Phone: 435/865-5500, Fax: 435/865-5564

Richfield District - 708 South 100 West Richfield, UT 84701 Phone: 435/896-1399, Fax: 801/965-4804

Price District - 940 S Carbon Avenue, Price, UT 84501-0903 Phone: 435/636-1470, Fax: 435/636-1471